



COMMONWEALTH
PHARMACISTS
ASSOCIATION



Department of Pharmacy

THE MANAGEMENT OF PHARMACEUTICAL SUPPLY

A distance learning course

INFORMATION ABOUT THE COURSE

Presented by the Pharmacy Training and Development Project, Department of Pharmacy, Sefako Makgatho Health Sciences University on behalf of the Commonwealth Pharmaceutical Association (CPA)



Do you feel like this when you hear the word “study”?

With this outcomes-based course from the Commonwealth Pharmaceutical Association you will soon change your mind.

- Become a trained person who can take on more responsibility
- Deliver a better quality of work
- Become more productive
- Be a greater asset to your pharmacy, clinic, hospital or stores department
- Increase your self-confidence

Since 1995 the Commonwealth Pharmaceutical Association (CPA) has been providing this essential education resource designed specifically for all health care workers involved in the acquisition and distribution of medicines.

Pharmacists, doctors, nurses, technicians, store clerks, clinic staff and health administrators from more than 30 countries have successfully completed the course.

The original CPA “Management of Drug Supplies” course was developed in collaboration with the World Health Organisation (WHO) Action Programme on Essential Drugs and with the technical support of the Commonwealth of Learning (COL).

This revised course was launched in January, 2007. The original course was expanded and updated to reflect current circumstances and needs.

THE COURSE

Notes about this course

The printed material contains all of the study material, including any articles or passages from books which you are asked to read.

Together with the printed version of the book, you will also receive the course materials as PDF files on a CD. You will need Adobe Acrobat Reader to open files on the CD. If you do not have this software, you can download it free from the Internet at <http://www.adobe.com/downloads/>.

Reading activity is clearly labelled. Whilst you are reading some of the material, you might find it helpful to have an English dictionary available.

You will find exercises included in the text. Some of these are to help you to think through the reading activity material. It will be useful if you complete the exercises using words or phrases which are your own. Other exercises are to help you think about and evaluate your own situation and to apply what you are learning to that situation. Space is provided in the work book for your written answers.

How long you take to study this module will depend on factors such as your background training, experience, how quickly you read, your study situation, etc. The length of time you take should be the time you need to study effectively and complete all learning exercises and activities.

- **Module 1 Background to Effective Pharmaceuticals Supply Management**
Part A – Medicines in health care
Part B – Medicines policy and legislation
- **Module 2 Basic Management Principles**
Part A – Health care organisation structure
Part B – Managing financial and human resources
- **Module 3 Selection and Quantification**
Part A – Selection of medicines
Part B – Quantification of medicines
- **Module 4 Procurement and Quality Testing of Medicines**
- **Module 5 Stock Management**
Part A – Physical stock management
Part B – Information management
Part C – Special situations
- **Module 6 Distribution**
- **Appendix Clinical reference on HIV/AIDS, tuberculosis and malaria**

The self-learning package consists of a CD and manual, including activities/assessment

COURSE MANAGEMENT

The Pharmacy Training and Development Project (PTDP) of the Department of Pharmacy at Sefako Makgatho Health Sciences University manages the course on behalf of the CPA

WHAT ARE THE PROGRAMMES LIKE?

The course is presented as a distance, self-learning package, which includes many learning activities and opportunities for ongoing self assessment. Each module consists of a number of sub-sections, the titles of which are written as learning objectives to reinforce the active learning method of the course.

ENTRY REQUIREMENTS

- Communicate well in English, particularly in writing
- Ensure applicable registration with the statutory requirements of the country in which you work, if you are a doctor, nurse, pharmacist, pharmaceutical technician or other registered health professional
- Be employed in a community or hospital pharmacy, pharmaceutical manufacturer or clinic or in medicines distribution or health administration

CONTACT US

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REGISTRATION AND PAYMENT DETAILS

The course fee will be £130,00. Please contact the CPA to arrange for payment.

Procedures to register involve the following:

- Complete the enclosed registration form (attached) and forward it, together with payment, to the CPA Secretariat
- Provide one copy of your passport or identity document, to be certified by a Commissioner of Oaths
- Provide two passport size photographs (one will be laminated onto your Certificate of Attainment)
- Provide certified copies of your qualification certificates